

**Town of Amherst  
Amherst Board of Police Commissioners  
Minutes**

**Date:** June 23, 2021  
**Time:** 3:00 pm  
**Location:** Zoom Virtual Meeting

**Members Present** Commissioner Sandy Fairbanks, Chair  
Commissioner Hal Davidson, Vice-Chair  
Commissioner Sheila Christie  
Commissioner Steve Wells  
Commissioner Roy Pettigrew  
Commissioner George Baker

**Members Absent** Tim Hunter, Deputy Chief

**Staff Present** Dwayne Pike, Chief of Police  
Natalie LeBlanc, Deputy Clerk  
Kimberlee Jones, Municipal Clerk

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Due to the COVID-19 pandemic this was a virtual meeting held via Zoom.

**1. Call To Order**

The chair called the meeting to order at 3:00 P.M.

**1.1 Amendments to Agenda**

**Moved By Commissioner Baker**

**Seconded By Commissioner Christie**

**To amend the agenda to move item #2 In Camera to the end of the agenda.**

**Motion Carried**

**1.2 Approval of Agenda**

**Moved By Commissioner Davidson**

**Seconded By Commissioner Christie**

**That the agenda be approved as amended.**

**Motion Carried**

**1.3 Approval of Minutes**

The Chair requested that titles of Chair and Vice Chair be reflected in the minutes and added to the names of those in attendance.

**Moved By Commissioner Baker**

**Seconded By Commissioner Davidson**

**That the minutes of the April 14, 2021 meeting be approved as amended.**

**Motion Carried**

3. **Business Arising**  
No business arising.

4. **Discussion / Information Items**

4.1 **Capital Budget Update**

Chief Pike reviewed his capital budget update report as included in the agenda package.

4.2 **Mass Casualty Commission Verbal Update**

Chief Pike gave a verbal update on the Mass Casualty Commission investigation.

4.3 **Strategic Planning**

Chief Pike reviewed his memo as included in the agenda package.

**Moved By Commissioner Davidson**

**Seconded By Commissioner Christie**

**That the Amherst Board of Police Commission begin the process of reviewing the Strategic Plan.**

**Motion Carried**

4.4 **Staffing**

4.4.1 **Cadet Galloway**

Chief Pike reviewed his report as included in the agenda package.

4.4.2 **MCU / Crime Prevention Coordinator Changes**

Chief Pike reviewed his report as included in the agenda package.

5. **Reports**

5.1 **Chief's Report**

Chief Pike reviewed his report as included in the agenda package.

6. **Next Meeting**

The Committee agreed the next meeting will be scheduled as needed.

7. **Adjournment**

Councillor Baker moved to adjourn the meeting.

**Motion Carried**

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Kimberlee Jones  
Municipal Clerk

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Sandy Fairbanks  
Chair