

**Town of Amherst
Audit Committee
Minutes**

Date: December 14, 2021
Time: 4:00 pm
Location: Zoom Virtual Meeting

Members Present David Kogon, Council representative, Chair
Hal Davidson, Council Representative
Sheila Christie, Council representative
Lisa Emery, Council representative
Dale Fawthrop, Council representative
Leon Landry, Council representative
Rob Small, Citizen representative
Jeff Brennan, Citizen representative

Members Absent George Baker, Council representative

Staff Present Michael Hunter, Chief Financial Officer
Natalie LeBlanc, Deputy Clerk
Kim Jones, Municipal Clerk

Staff Absent Jason MacDonald, Chief Administrative Officer

Due to the COVID-19 pandemic this was a virtual meeting held via Zoom.

1. CALL TO ORDER

Mayor Kogon called the meeting to order at 4:00 p.m.

2. APPROVAL OF AGENDA

Moved By Councillor Landry

Seconded By Councillor Davidson

To approve the agenda as circulated.

Motion Carried

3. APPROVAL OF MINUTES

3.1 September 22, 2021

Moved By Councillor Fawthrop

Seconded By Deputy Mayor Christie

To approve the minutes of the September 22, 2021 Audit Committee meeting as circulated.

Motion Carried

4. ELECTION OF CHAIR AND VICE CHAIR

Moved By Councillor Davidson

Seconded By Councillor Fawthrop

To nominate Mayor Kogon as Chair of the Audit Committee for the 2022 calendar year.

Motion Carried

Moved By Councillor Fawthrop

Seconded By Councillor Emery

To nominate citizen representative Rob Small as Vice-Chair of the Audit Committee for the 2022 calendar year.

Motion Carried

5. PRESENTATION OF SECOND QUARTER FINANCIAL RESULTS

The CFO presented the second quarter financial results, included as part of the agenda package. Information item only; no direction given or action required.

6. FCI REPORT

The CFO reviewed the Financial Condition Indicators Results, included as part of the agenda package. Information item only; no direction given or action required.

7. ADJOURN

Moved By Councillor Landry

Seconded By Councillor Emery

To adjourn the meeting.

Motion Carried

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor