



Town of Amherst  
Special Council Meeting  
Agenda

Date: **Monday, July 4, 2022**  
Time: **4:30 pm**  
Location: **Council Chambers, Town Hall**

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	Pages
1. CALL TO ORDER	
2. REQUEST FOR DECISION	
2.1. Capital Paving - Christie	1 - 3
2.2. Purchase of New Aerial Fire Truck - Fawthrop	4 - 6
3. ADJOURNMENT	

# SYNOPSIS

## Capital Paving Tender

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The 2022/23 approved capital budget includes an amount of \$910,400 for a number of paving projects including the paving of various streets and the paving of accessible pathways in a number of Town parks. Paving of streets improves the driving condition of our streets and extends the useful life of these assets for an additional 10-15 years. The paving of the of accessibility pathways in Town parks will be of great benefit to all users, especially those with limited mobility

A tender for the capital paving program was issued with a closing date of June 30, 2022. The following two bids were received (plus non-refundable taxes):

- Cumberland Paving \$ 1,230,460
- Costin Paving and Contracting \$ 1,041,050

The tender is a unit price contract based on estimated quantities and the final cost will be determined by the actual quantities of material used. While the tendered price is over the approved budget, there is an additional \$164,000 of “gas tax” funding available that can be used to offset the budget overage of approximately \$130,650.

### **MOTION:**

**That Council award the Capital Paving Tender (RFT-22-07) to the lowest compliant bidder, Costin Paving and Contracting Ltd., at their unit prices, based on our estimated quantities in the total amount of \$1,041,050 plus HST.**



**AMHERST TOWN COUNCIL**

**RFD# 2022051**

**Date: July 04, 2022**

**TO:** Mayor Kogon and Members of Council

**SUBMITTED BY:** Aaron Bourgeois, Director of Operations

**DATE:** July 4, 2022

**SUBJECT:** Capital Paving Tender RFT-22-07

**ORIGIN:** 2022/23 Capital Budget.

**LEGISLATIVE AUTHORITY:** 31700-01 Procurement Policy

**RECOMMENDATION:** That Council award the Capital Paving Tender (RFT-22-07) to the lowest compliant bidder, Costin Paving and Contracting Ltd., at their unit prices based on our estimated quantities in the total amount of \$1,041,050 plus HST.

**BACKGROUND:** A tender for the capital paving program was issued with a closing date of June 30, 2022. The following two bids were received (plus non-refundable taxes):

- Cumberland Paving \$ 1,230,460
- Costin Paving and Contracting \$ 1,041,050

**DISCUSSION:** The capital paving program for the 2022/23 fiscal year, was approved by Council in the Capital Budget. Award of the tender at this time will allow for timely completion of the work.

**FINANCIAL IMPLICATIONS:** The approved 2022/23 capital budget includes \$910,400 (non-recoverable taxes included) for asphalt paving of streets and accessible paths. The cost of the proposed work including non-refundable taxes is \$1,041,050. The tender is a unit price contract based on estimated quantities and the final cost will be determined by the actual quantities of material used. While the tendered price is over the approved budget, there is an additional \$164,000 of “gas tax” funding available that can be used to offset the budget overage of approximately \$130,650.

**COMMUNITY ENGAGEMENT:** The Town issued a tender as per our Procurement Policy. A media release will be issued pending Council approval. Hand delivered notices will be delivered to all affected residents and businesses prior to the start of construction.



**ENVIRONMENTAL IMPLICATIONS:** There are no direct environmental implications to the award of this contract. The repaving of streets with asphalt will generate greenhouse gas emissions, however there is little alternative if our street infrastructure is to be maintained.

The material that will be removed through the pulverization process will be recycled for either road bed material or used in future work such as trails.

**SOCIAL JUSTICE IMPLICATIONS:** There are no social justice implications to the award of this contract.

**ALTERNATIVES:** As all bidders were compliant with the tendering process, Council has no alternative to awarding the contract to the low bidder, unless the project were to be cancelled altogether.

**ATTACHMENTS:** None

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Report prepared by: Aaron Bourgeois, Director of Operations  
Report and Financial approved by:

# SYNOPSIS

## Purchase of New Aerial Fire Truck

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The recently approved capital budget includes \$1,600,000 for the purchase of an aerial platform fire truck to replace the existing 27-year-old unit, which has reached the end of its useful life and soon will not be able to safely operate as a fire apparatus. This unit attends all structure fires two stories and over. It is used for fire suppression, to place firefighters on the structure itself and can be used to extricate people from buildings. The presence and use of an aerial apparatus has a positive impact on fire insurance rates for all residential and commercial properties in Town.

A Request for Proposals (RFP) was issued for a new aerial fire truck. Unfortunately, the RFP bids came in significantly over budget. The RFP was cancelled and staff began negotiations with all bidders to the RFP for demonstration units.

As a result, Fort Garry Fire Trucks indicated the availability of a new Sutphen demonstration unit that they will bring to fire apparatus shows for one year, at which time it will be updated and changed over to suit our exact specifications. Chief Jones has reviewed this unit and indicates that it will meet all operational requirements of the Department and is recommending its purchase.

The demonstration unit is being offered at \$1,999,000, which is less than the new unit. Delivery time will be 12 months.

### **MOTION:**

**That Council authorize the purchase of a new aerial fire truck from Fort Garry Fire Trucks – Sutphen at the negotiated price of 1,999,000 plus HST.**



## AMHERST TOWN COUNCIL

RFD# 2022050

Date: July 4, 2022

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**TO:** Mayor Kogon and Members of Amherst Town Council

**SUBMITTED BY:** Jason MacDonald, Chief Administrative Officer

**DATE:** July 4, 2022

**SUBJECT:** Purchase of New Aerial Fire Truck

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**ORIGIN:** 2022/23 Capital Budget

**LEGISLATIVE AUTHORITY:** 31700-001 Procurement Policy

**RECOMMENDATION:** That Council authorize the purchase of a new aerial fire truck from Fort Garry Fire Trucks – Sutphen at the negotiated price of 1,999,000 plus HST.

**BACKGROUND:**

The recently approved capital budget includes \$1,600,000 for the purchase of an aerial platform fire truck to replace the existing 27-year-old unit. This unit has reached the end of its useful life and soon will not be able to safely operate as a fire apparatus. This unit attends all structure fires two stories and over. It is used for fire suppression, to place firefighters on the structure itself and can be used to extricate people from buildings. The presence and use of an aerial apparatus has a positive impact on fire insurance rates for all residential and commercial properties in Town. As shown in the capital budget we had previously allocated \$200,000 for this unit and proposed to fund the remainder utilizing long term debt.

**DISCUSSION:**

A Request for Proposals (RFP) was issued for a new aerial fire truck. Unfortunately, the RFP bids came in significantly over budget the RFP was cancelled and staff began negotiations with all bidders to the RFP for demonstration units.

As a result, Fort Garry Fire Trucks indicated the availability of a new Sutphen demonstration unit that they will bring to fire apparatus shows for one year, at which time it will be updated and changed over to suit our exact specifications. Chief Jones has reviewed this unit and indicates that it will meet all operational requirements of the Department and is recommending its purchase.

The demonstration unit is being offered at \$1,999,000, which is less than the new unit. Delivery time will be 12 months.

**FINANCIAL IMPLICATIONS:**

The approved 2022/23 capital budget includes \$1,600,000 in the general capital budget for the purchase of this new fire truck. Funding is indicated as \$200,000 from reserves that was previously set aside for this purpose with the remaining \$1,400,000 as long-term debt.



As this vehicle will not be delivered for approximately 12 months payment is not required until that time. During the ensuing period and prior to the fall budgeting process staff will develop and present to Council an alternate funding plan which may include funding all or a portion of the long-term debt amount with anticipated surplus from the 2021-22 operating budget, and / or proceeds from the sale of the Cumberland Central Landfill.

**COMMUNITY ENGAGEMENT:**

No local community engagement has been contemplated at this time however a public procurement process was followed as authorized by Council in the 2021/22 budget process when staff were directed to procure the new fire truck in advance of the 2022/23 Capital Budget.

**SOCIAL JUSTICE IMPLICATIONS:**

The replacement of this fire apparatus will not have social justice implications within the community.

**ENVIRONMENTAL IMPLICATIONS:**

Our current aerial fire truck emits unfiltered carbon emissions into the atmosphere. The procurement of a new engine will reduce our carbon emissions. A new unit will be manufactured with a Diesel Exhaust Fluid (DEF) system. A DEF system uses a non-hazardous solution, which is 32.5% urea and 67.5% de-ionized water. DEF is sprayed into the exhaust stream of diesel vehicles to break down dangerous NOx emissions, to harmless nitrogen and water.

**ALTERNATIVES:**

There are few alternatives. The existing aerial fire truck is past its 25-year life expectancy and is increasingly difficult to remain certified for use. A public procurement process was followed with the expectation that the Town will be purchasing a replacement unit. Failure to purchase a new unit could result in increased insurance rates for all residential and commercial properties in Town plus a reduction in the level of service to our customers which relates directly to public safety.

**ATTACHMENTS:** None