

**Minutes of a Regular Meeting of Amherst Town Council
Held in Council Chambers
Monday, September 26, 2005 at 7:00 P.M.**

PRESENT: Mayor Jerry Hallee
Deputy Mayor David March
Councillor Robert Angel
Councillor George Baker
Councillor Ed Chitty
Councillor Dale Fawthrop
Councillor Terry Rhindress
Gregory Herrett, Town Clerk/CAO
Rebecca Purdy, Executive Assistant

1. **O'CANADA**
2. **DELEGATIONS/PETITIONS/PRESENTATIONS**
3. **CALL TO ORDER**

Mayor Hallee called the meeting to order and welcomed students from Nova Scotia Community College, Cumberland Campus, and joined Council in wishing Tammara Ashe of Eastlink a happy birthday.

4. **BUSINESS ITEMS**

1. **Additions to Agenda**

Moved by Councillor Baker, seconded by Councillor Chitty to add 5.1. *Correspondence with Cumberland County Auto Dealers* to the Agenda

MOTION CARRIED

2. **Approval of Agenda**

Moved by Councillor Baker, seconded by Deputy Mayor March to adopt the Agenda with the above addition.

MOTION CARRIED

3. **Approval of Minutes**

Moved by Councillor Baker, seconded by Councillor Fawthrop that the minutes of the June 27, 2005 Regular Meeting be approved as circulated.

MOTION CARRIED

Moved by Councillor Baker, seconded by Councillor Rhindress that the minutes of the July 14, 2005 Special Meeting be approved as circulated.

MOTION CARRIED

Moved by Councillor Baker, seconded by Councillor Angel that the minutes of the August 10, 2005 Special Meeting be approved as circulated.

MOTION CARRIED

4. **Reclassification Due To Reorganization**

Moved by Deputy Mayor March, seconded by Councillor Baker that the *Financial Manager* position be re-named *Accountant* and that, accordingly, the position be reclassified from Level 8 to Level 6 on the Town Salary Grid, and that Appendix B of the Salary Administration Policy, Number 211-27, be amended to reflect this change.

MOTION CARRIED

Appendix "B"**Job Classifications**

Level 12 – See note 1	Incumbent Town Engineer Incumbent Chief of Police
Level 11	Town Treasurer Director – Community & Economic Development Deputy Chief of Police
Level 10	Fire Chief Operations Manager Director of Planning and Development
Level 9	Vacant
Level 8	Transportation Foreman
Level 7	Community Program Director Recreation Facilities Manager Water/Sewer Foreman Engineering Services Manager
Level 6	Accountant Building Inspector Technology Officer Assistant Planner
Level 5	Revenue Officer Executive Assistant/Dispatcher Co-ordinator – Police Firefighters Geographic Information Systems Technician
Level 4	Executive Assistant – Recreation Facilities Executive Assistant - Operational Services Executive Assistant - Corporate Services Executive Assistant - Executive Office Executive Assistant - Community & Economic Development Public Works Clerk/Secretary Maintenance Supervisor – Recreation Facilities Human Resource Officer Engineering Technician
Level 3	Accounts Payable Clerk Cashier/Receptionist – Corporate Services
Level 1 & 2	Vacant

5. Emergency Measures Coordinator

Moved by Councillor Rhindress, seconded by Councillor Angel that Bill Crossman be appointed *Emergency Measures Coordinator* for the Town of Amherst, and that responsibility for emergency preparedness be assigned to the Fire Department, and that the CAO continue to function as the Emergency Operations Centre Manager in the event of an emergency, as is detailed in our current EMO Plan.

MOTION CARRIED

6. Resolution for Pre-Approval of Debenture Issuance

Moved by Deputy Mayor March, seconded by Councillor Baker that Council adopt a resolution to accommodate the permanent financing of the following 2005/06 Capital Projects:

GENERAL	Capital Paving	58,000 (10 year amortization)
	Transportation Vehicle	28,000 (5 year amortization)
WATER	Transportation Vehicle	26,500 (5 year amortization)

Resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate

WHEREAS Section 91 of the *Municipal Government Act* provides that a municipality is authorized to borrow money, subject to the approval of the Minister of Service Nova Scotia & Municipal Relations; and

WHEREAS the resolution of Council to borrow to expend funds for the capital purposes of:

**Water – Transportation Vehicle;
General – Transportation Vehicle and Capital Paving**

WHEREAS Clause 91 (1)(B) OF THE *Municipal Government Act* authorizes the Council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid; and

WHEREAS Clause 91 (2) of the *Municipal Government Act* states, that in accordance with the *Municipal Finance Corporation Act*, the mayor and clerk or the person designated by the Council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

BE IT THEREFORE RESOLVED THAT under the authority of Section 91 of the *Municipal Government Act*, the **TOWN OF AMHERST** borrow by the issue and sale of debentures a sum or sums not exceeding **ONE HUNDRED & TWELVE THOUSAND FIVE HUNDRED DOLLARS (\$112,500)**, for a period not to exceed ten (10) years for the paving and five (5) years for the vehicles, subject to the approval of the Minister of Service Nova Scotia & Municipal Relations;

THAT the sum be borrowed by the issue and sale of debentures of the Town of Amherst in the amount that the mayor and clerk or the person designated by the Council deems proper, provided the average interest rate of the debenture does not exceed the rate of **6.00%**;

THAT the debenture be arranged with the Nova Scotia Municipal Finance Corporation with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

MOTION CARRIED

7. Fillmore Avenue – Street Closure Policy

Moved by Councillor Chitty, seconded by Councillor Baker that Council keep Fillmore Avenue open, and not close it as recommended by Administration, as there is no compelling reason to do so at this time.

MOTION CARRIED

8. Junior Ramblers Contract Revision

7:10 p.m., Councillor Baker, President of the Amherst Junior “A” Ramblers Hockey Club, excused himself from Council Chambers for the discussion of this item.

Moved by Councillor Chitty, seconded by Councillor Rhindress that Council accept the revised contract between the Town and the Junior Rambler Hockey Club, with an amended Clause 13, and inclusion of a Schedule A outlining responsibilities of both the Town and the Hockey Club in relation to the operation of the bar.

MOTION CARRIED

The revised agreement is as follows:

**AGREEMENT BETWEEN
THE AMHERST JR "A" HOCKEY CLUB 1997 LTD.
AND THE
TOWN OF AMHERST**

- 1. Training Camp:** August 26 to September 16.
 - a) The Rambler Hockey Club guarantees the Town \$10 000 in ice rental fees.
 - b) The flat rate rental fee for the training camp period will be \$75.00 per hour
 - c) The Town will advertise ice availability up to September 16
 - d) All bookings will be thru Stadium Staff.
 - e) Revenue up to \$10000 and over \$11000 from rentals to others except the Fundy Hockey School will be credited to the Rambler account. The revenue between \$10000 and \$11000 will be split with the Town.
 - f) Ramblers will pay Town the balance by September 16, 2005.
 - g) These arrangements are for the 2005/06 season only and may be subject to change in any future agreement.
 - h) The Town will pro rate the fee if ice is not available by August 26th.
 - i) The Town will not be liable for any expense incurred by Junior Hockey Club due to the unavailability of ice during training camp.

- 2. Game Fees:** Flat fee of \$16250 for the 2005/2006 season, the fee will be paid with six post dated cheques as follows to cover 28 regular season games and practices.

Schedule of Post Dated Cheques: **2005/2006**
 October 31 \$2708 January 31 \$2708
 November 30 \$2708 February 29 \$2708
 December 31 \$2708 March 31 \$2710

- 3. Games Schedule:** All weekday games are to start at 7:30pm, Saturday night games to start at 7:00 pm.

- 4. Alumni Game:** The Alumni Game is included with the flat fee to be used by the Hockey Club during normal club rental times, to be booked by September 30, 2005. All times that, there are no scheduled game or practices by the Hockey Club will be retained by the Amherst Stadium for rental.

- 5. Practice Times:** Practices are scheduled for one and a half hours (1.5 hours) on Tuesday and Thursday nights, the practice charge is included with Flat Fee (#1). **A charge at the regular rate will be levied** if there is a no show or not canceled within 48 hours.

- 6. Lunchtime Practices:** May be used for unscheduled practice by the players at no charge if the ice is available from Tuesday, Thursday & Friday only. Ramblers to contact Recreation Facilities Office before 4pm the preceding day.

- 7. Office:** Upstairs office is available at no charge for this season. (Facility Manager and Rambler President to agree to schedule of use). Phone line is at the expense of the Amherst Ramblers.

- 8. Stadium Rentals (off season):** The allowance for two fundraising events during the summer with no charge for Stadium Rental is suspended for the summer 2006.

- 9. Spectators:** It will be the responsibility of the hockey club to clear out the stadium after all hockey games and rentals.

- 10. Selling of Stadium Advertising:** As per Stadium Sign Rental Policy # 273-07. See attached Policy.

- 11. Stadium Event Sign:** Will be the Responsibility of the Stadium, Ramblers to provide a schedule of games and wording for the sign. When available the 2nd side may be used.

- 12. Security:** Security arrangements shall be in accordance with the **Event Security Standards**, attached to this Agreement as *Schedule "A"*. The Event Security Standards may be amended from time to time by the Town.

- 13. Bar:** The Heated Room is available to the Ramblers for regular season games and playoffs. The Ramblers will be responsible for complete operation of the bar and in accordance with schedule A attached. The Stadium will not be responsible for any items left in the Heated Room.

14. Dressing Room: The use of the dressing room will be included in the Flat Fee. The Ramblers will be responsible for any and all damage to the dressing room. To be vacated one week after season or playoffs are completed.

15. Sponsorship: The Town of Amherst will be considered a ASilver@ sponsor, with acknowledgment in the program and advertising. The Town will be provided with 3 free season passes, issued as game tickets.

16. Photocopying: The Ramblers will be permitted 600 free copies per year. Payment of additional copies will be in accordance with policy 271-04 Photocopying Policy.

17. Playoffs: A rate of \$547 per playoff game for the 2005/2006 season. HST is included in both fees.

18. Zamboni, Boiler and Plant Rooms: Are OFF LIMITS to all persons. Stadium staff only

19. Program of Events: Provide Facility Manager with **program of events and requirements two (2) days prior to the game.** Saturday Games, requirements by Thursday noon, Tuesday Games, requirements by Monday 10:00am.

20. Chewing Tobacco: There will be no Chewing of Tobacco allowed in the Stadium.

21. This agreement will be for the 2005/2006 Maritime Junior A Hockey League Season, and will take effect on August 26, 2005 and expire on April 30, 2006.

22. This agreement is contingent on the fact that all regular season and playoff home games are to be played at the Amherst Stadium.

SCHEDULE A

Amherst Junior A Ramblers' responsibilities for operating a bar during all events.

1 The Ramblers shall not personally, or through any employee, servant or agent, in or about Stadium premises, allow the following:

(a) permit gambling, or the use of any game of chance contrary to the Criminal Code, or any game not in compliance with Board policies and standards;

(b) except as provided by the Act or these regulations, allow or employ a person under the age of 19 years in premises licensed as a beverage room, lounge or cabaret;

(c) permit any liquor to be diluted;

(d) permit any person who is or appears to be under the influence of liquor to be on the licensed premises;

(e) permit liquor to be served in any licensed premises to any person who is or appears to be disorderly or intoxicated;

(f) permit any liquor sold upon the licensed premises to be taken from the premises;

(g) permit any liquor, other than liquor purchased under the authority of the license and on which the additional charge as provided by these regulations has been paid, to be brought upon or sold in the licensed premises;

(h) advertise, promote, or post signs for the promotion and sale of liquor, except as by Board approved copy;

(i) permit more persons to be admitted and remain on the licensed premises than the number authorized on the license;

(j) permit any employee to consume or purchase liquor on the licensed premises while on duty;

(k) permit any employee working in the licensed premises to be improperly attired, or to be so clad as to offend against public decency;

(l) commit (or) attempt to commit a breach of any provision of the Act or regulations.

2 The Amherst Jr. A Ramblers shall:

- (a) keep such records, as prescribed by the board, of the purchase and sale of all food and liquor, admission or cover charge, the cost of entertainment and advertising, and make such returns thereof as the Board may direct;
- (b) retain for a period of not less than the next following calendar year all such records referred to in clause (a), including all food and liquor service checks, tapes of cash registers and proof of remittance of any and all tax payable to the Province of Nova Scotia as result of the operation of the licensed premises;
- © ensure that the licensed premises are never operated without having a properly qualified individual present who is designated as being in charge of the licensed premises;
- (d) at all times provide to the customer in a manner prescribed by the Board the amount of spirits, wine, or beer served in any container;
- (e) at all times comply with the Act, the regulations, policies, directives and conditions set by the Board with respect to the operation of the licensed premises;
- (f) ensure that proper control is always exercised over the operation of the premises in order to strictly adhere to these regulations and policies and standards of the Board;

3 Sale of Liquor:

- (1) Liquor served in licensed premises shall be consumed on the premises during the hours serving is permitted under these regulations and one-half hour thereafter, by which time all consumption of liquor shall terminate.
- (2) No person shall sell or serve liquor in licensed premises
 - (a) on Good Friday or Christmas Day except in an eating establishment;
- (3) Notwithstanding the provisions hereof, the Board may authorize the sale and service of liquor in licensed premises during such additional temporary periods as it sees fit.
- (4) all licensed premises, with the exception of eating establishments and military establishments, shall have a mandatory last call one-half hour before closing.
- (5) all licensed premises, with the exception of eating establishments and military establishments, shall be vacated of patrons one-half hour after service of liquor has been terminated.

4 Advertising and Promotions:

- (1) The Amherst Jr. A. Ramblers are not to advertise the sale of liquor by any form of media, posters, signs or displays or by any other means promote the sale of liquor on or about the licensed premises unless the advertising copy has been approved by the Alcohol and Gaming Authority.
- (2) Prizes offered by licensed premises with respect to any form of contest held on the premises may be limited by Board policy.

5 The Town of Amherst will be responsible for the following:

- (a) will not permit or offer any form of entertainment except as prescribed by these regulations or Board policy;
- (b) unless the Board otherwise directs, because of the rental for the licensed premises varying due to sales volumes, pay any person any sum of money as consideration under any agreement of sale, employment or management that varies or may vary directly or indirectly with the volume of liquor sales;

6 Duties of Town of Amherst:

- (a) maintain the licensed premises, including the grounds and fixtures and equipment therein as required by the Board;
- (b) keep the license and other notices required by the Board prominently displayed and suitably framed in the licensed premises at all times;
- © at all times comply with the Act, the regulations, policies, directives and conditions set by the Board with respect to the operation of the licensed premises;
- (d) ensure that proper control is always exercised over the operation of the premises in order to strictly adhere to these regulations and policies and standards of the Board;

7 Special Premises License – duties of Licensee:

The holder of a special premises license shall:

(1) comply with the terms and conditions of the license, the provisions of the Act and regulations and policies and directives of the Board.

SCHEDULE “B”**EVENT SECURITY STANDARDS**

Event Security shall mean any person or persons hired either by the department or tenant(s)/client(s) for the purpose of monitoring patrons, protecting municipal property and patrons' safety.

1. Arrive at Stadium **1 Hour** prior to scheduled event time.
2. Meet with senior staff person in charge to review security arrangements for the event.
3. Check to ensure all fire doors are closed and remain so during event.
4. Security personnel assigned to keeping exit doors closed at all times, on each side of Stadium. Security will monitor dressing room entrances at various intervals and discourage loitering prior to and following the event.
5. Minimum of six (6) security personnel will remain in seating area. During intermissions or prolonged stoppages of play, security personnel shall be positioned at the bottom of predetermined aisles.
6. Security in stands are to keep order and enforce the following rules by maintaining a close surveillance on the conduct of spectators:
 - A. Patrons are prohibited from throwing objects on ice, especially coins.
 - B. Keep Patrons away from penalty box area.
 - C. Keep Patrons away from team benches and from annoying players and coaching staff.
 - D. Enforce “**No Smoking**” legislation
 - E. Enforce “**No Alcohol**” to be consumed in stands policy
 - F. Refrain children from running around in the stands, promenade area and alleyways.
 - G. Patrons are not permitted to lean over glass or shake glass.
 - H. Patrons are prohibited from physically attacking others or using profanity.
7. Security to remain until Stadium is clear of fans. Four security personnel will move to the front of the building to monitor traffic flow exiting the building, and to prevent loitering of fans in the parking lot. Remaining security staff to check the building to determine that all patrons have left.
8. Any situation requiring additional assistance, security will advise the senior stadium staff person in charge.
9. Patrons not in compliance with the above rules are to be reported to Stadium Staff with the name of person/persons involved and a written report of incident. Patrons not conforming to the above rules are to be removed from building. Amherst Police Department is to be contacted for those cases when diplomacy is ineffective.
10. In the event of an emergency, Event security will come under the jurisdiction of the Senior Stadium Staff Person in charge. Once a decision is made to evacuate the building, Event Security are to direct people quickly and calmly to the nearest exit and main exits until advised that the building has been cleared.
11. During a medical emergency and/or evacuation, security will assist with crowd control under the direction of the Senior Stadium Staff Person in charge. Incident reports must be completed on all minor and major accidents. Forms are available from Stadium staff.

9. Spring Street Academy – Joint Use Agreement

Councillor Fawthrop reported that Administration has been working with the Chignecto Central Regional School Board and expect to reach a Joint Use Agreement over the next few days, in which the Town will have priority over all other community uses for programs and activities that are organized by or under the auspices of the Town.

10. Revision to Travel Policy, 211-01

Moved by Deputy Mayor March, seconded by Councillor Chitty that SCHEDULE A of Policy 211-01 be amended by raising the “per kilometer” allowance to 40 cents, to ensure that those traveling on Town business are appropriately reimbursed, and further, that staff be directed to conduct further research to determine an appropriate cost index.

MOTION CARRIED

11. Capital Equipment Purchases

Digital Video Recording System

Moved by Councillor Angel, seconded by Councillor Fawthrop that the proposal for a 16 channel digital recorder and six cameras submitted by *Instructor Aids Limited* in the amount of \$20,329 + HST be accepted with funding to come from the 2004/2005 Capital Budget.

MOTION CARRIED

Thermal Imaging Camera

Moved by Councillor Rhindress, seconded by Councillor Baker that the proposal from Acklands Granger be accepted for the purchase of a MSA Evolution 5200 Thermal Imaging Camera, at a price of \$8,518.80 and Transmitter/Mini Receiver Kit at a price of \$3,832.95 be accepted, with funding to come from the 2005/2006 Capital Budget.

MOTION CARRIED

Heavy Hydraulic Rescue Tools

Moved by Councillor Rhindress, seconded by Councillor Angel that the proposal from *Micmac Fire & Safety Ltd* be accepted for the purchase of a new Holmatro DPU30 Pump at a cost of \$8,267 and a Holmatro 3050 Cutter at a cost of \$6,144 (plus HST) with funding to come from the 2005/2006 Capital Budget.

MOTION CARRIED

Industrial Washer-Extractor

Moved by Councillor Rhindress, seconded by Councillor Chitty that the proposal from Jacar Equipment Inc. be accepted for the purchase of a Dexter model WCVD40HCS-12 Industrial Washer-Extractor, with funding to come from the 2005/2006 Capital Budget.

MOTION CARRIED

12. Conversion to Natural Gas

Public Works Garage

Moved by Councillor Chitty, seconded by Councillor Fawthrop that approval be given to proceed with Requests for Proposals for the conversion of the Public Works Garage to natural gas.

MOTION CARRIED

Town Hall

Moved by Councillor Chitty, seconded by Deputy Mayor March that approval be given to proceed with Requests for Proposals for the conversion of Town Hall to natural gas.

MOTION CARRIED

Stadium

Moved by Councillor Chitty, seconded by Councillor Rhindress that approval be given to proceed with Requests for Proposals for conversion of the Stadium to natural gas.

MOTION CARRIED

13. InfoRadioCanada

7:30 p.m. - Deputy Mayor March excused himself from Council Chambers during the discussion of this agenda item.

Moved by Councillor Angel, seconded by Councillor Rhindress that Council continue to utilize CKDH radio to get essential information out to the public during times of emergencies.

Moved by Councillor Chitty, seconded by Councillor Baker to table this item until Chief Crossman, the new Emergency Measures Coordinator, determines that our emergency requirements can be met effectively by the local station, CKDH

MOTION CARRIED

ORIGINAL MOTION TABLED

14. Donation to Citizens Group for Gym Enhancement Initiative

Moved by Councillor Fawthrop, seconded by Councillor Angel that Council authorize the Town to increase its donation to the Citizens Group raising funds for the enhanced gymnasium at the new Spring Street Academy from \$33,250 to \$35,400, which would complete their fundraising efforts and finalize this worthwhile initiative, with the additional funds of \$2,150 to come from Reserves.

MOTION CARRIED

15. Technology Upgrade for Mayor and Council

Moved by Deputy Mayor March, seconded by Councillor Chitty that Council approve a full technology upgrade for Mayor and Council by making Town email accounts and calendars that are integrated with the Town's system available to them, and purchasing laptop computers and printers for members of Council.

MOTION CARRIED

16. Willow Street Extension – Mini-Home Development

Moved by Councillor Chitty, seconded by Deputy Mayor March that the CAO be directed to write to the County of Cumberland reaffirming Council's original decision based on the fact that serving rural areas at existing Town water rates may impose a financial burden on the Town, and pointing out that we are still willing to consider selling bulk water to a County-owned water utility.

MOTION CARRIED

17. Water Rate Study

Moved by Councillor Chitty, seconded by Councillor Fawthrop that Council accept the proposal submitted by W. H. Gates Consulting Ltd. To prepare, submit and defend a water rate increase application for the fee of \$7,600 plus HST, with funding to come from the 2005/2006 Water Operating Budget.

MOTION CARRIED

18. **Sale of Sandstones**

Moved by Councillor Chitty, seconded by Councillor Rhindress that Council authorize the sale of the surplus sandstones from the two arches of the former Amherst Regional High School, with proceeds to go to reserves, and that the first \$1,375 be used to complete the fund raising efforts of the “Save the Arches” committee initiated by Sandy Smith.

MOTION CARRIED

6. **ADDITIONAL ITEMS**

1. **Cumberland County Auto Dealers Association, Correspondence**

The following letter dated September 14, 2005 addressed to Mayor Hallee from Douglas Steeves, President of the Cumberland County Auto Dealers Association was read by Greg Herrett:

“As President of the Cumberland County Auto Dealers Association and director of the Nova Scotia Auto Dealers Association, I would like to voice our concern about the current sales promotion in progress at 142 South Albion Street and more specifically the site of the Sobeys Mall parking lot.

“A used car liquidation is being engaged by a company from Lady Hammond Rd. in Halifax operating as Manufacturers Exchange and Royal Promotions. This company has a flyer in our market selling used vehicles and have set up shop so to say from Tuesday the 13th of September to Saturday, September 17th. I have spoken to Access N.S. about their temporary dealer licence which they do have.

“Our collective question as a group of automobile dealers in the town of Amherst, all with very substantial investments and representing I am sure a very large part of the tax base of our community is, “why would the Town of Amherst allow this type of commerce to happen in our community? What precedent does this set?” We have no problem with any competition on a level playing field. We look forward to your comments on this matter, and I will be in touch.”

Mayor Hallee read his response to Mr. Steeves, dated September 14:

“Thank you for your letter of September 14, 2005. I certainly appreciate the investment of time and money that the members of your association have made in our community. Like you and your colleagues, I had no advance knowledge of this event.

“Unfortunately, it appears that the property owner is operating within the bounds of our Land Use By-Law. That said, we are aware of the fact that a similar situation occurred in Antigonish recently, and we are in the process of contacting them to discuss their approach to the issue.

“While it may well turn out that nothing can be done in this particular instance, I can assure you that I will bring this issue forward to Council, and I will suggest that we investigate what action needs to be taken to avoid such events in the future.”

Moved by Councillor Chitty, seconded by Councillor Rhindress that Council direct Planning staff to research possibilities of restricting such sales perhaps through such things as zoning issues in the Land Use By-Law to ensure a level playing field.

MOTION CARRIED

7. INFORMATION ITEMS

1. **Planning and Development Report** – Report given by Councillor Baker
2. **Corporate Services Report** – Report given by Councillor March
3. **Operational Services Report** – Report given by Councillor Chitty
4. **Police Report** – Report given by Councillor Angel
5. **Fire Report** – Report given by Councillor Rhindress
6. **Community and Economic Development Report** – Report given by Councillor Fawthrop
7. **Mayor's Report** - Report given by Mayor Hallee

8. ADJOURNMENT

On motion by Councillor Rhindress, the meeting adjourned at 8:25 p.m.

APPROVED:

 Gregory D. Herrett, CAO

 Jerry Hallee, Mayor

AGENDA

1. O'CANADA
2. DELEGATIONS/PETITIONS/PRESENTATIONS
3. CALL TO ORDER
4. BUSINESS ITEMS
 - 1.) Additions to the Agenda
 - 2.) Approval of the Agenda
 - 3.) Approval of Minutes
 - 4.) Reclassification due to Reorganization
 - 5.) Emergency Measures Coordinator
 - 6.) Resolution for Pre-Approval of Debenture Issuance
 - 7.) Fillmore Avenue – Street Closure Policy
 - 8.) Rambler Agreement
 - 9.) Joint Use Agreement, Spring Street Academy
 - 10.) Revised Travel Policy, 211-01
 - 11.) Capital Equipment Purchases
 - 12.) Conversion to Natural Gas
 - 13.) InfoRadioCanada
 - 14.) Donation to Citizens Group for Gym Enhancement Initiative
 - 15.) Technology Upgrade for Mayor and Council
 - 16.) Willow Street Extension – Mini-Home Development
 - 17.) Water Rate Study
 - 18.) Sale of Sandstones
5. ADDITIONAL ITEMS
 - 1.) Cumberland County Auto Dealers Correspondence
6. INFORMATION ITEMS
 - 1.) Planning and Development
 - 2.) Corporate Services
 - 3.) Operational Services
 - 4.) Police
 - 5.) Fire
 - 6.) Community and Economic Development
 - 7.) Mayor
7. ADJOURNMENT