

<b>JASON MACDONALD, CAO – TRAVEL CLAIM SUMMARY</b>	
Meeting with Turner Drake – Dartmouth – August 20, 2021	
Travel Claim	\$224.46
Accommodations	
Registration	

19-17291

## TOWN OF AMHERST TRAVEL EXPENSE CLAIM

\*\* Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Jason MacDonald, Chief Administrative Officer

DEPARTMENT: Executive Office

DATES: 20-Aug-21

PURPOSE OF EXPENSE: Travel to Dartmouth to meet with Turner Drake re: Land Acquisition

**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates					Mileage /Km \$0.4670	Total
		20-Aug-21						
<b>Transportation</b>								
Destination		Darmouth						
Mileage (Kms)		380						
Total Mileage		\$ 177.46	\$ -	\$ -	\$ -	\$ -	\$ 177.46	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ 4.00	
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>								
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -		
Lunch	No	\$ 17.00	\$ 17.00	\$ -	\$ -	\$ -		
Dinner	No	\$ 26.00	\$ 26.00	\$ -	\$ -	\$ -		
Total Meals		\$ 43.00	\$ -	\$ -	\$ -	\$ -	\$ 43.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>							\$ 224.46	
Less Travel Advance							\$ -	
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>							\$ 224.46 (a)	

**SAP CODING:**

G/L  
Cost Center  
Work Order 1-2944  
Vendor Number 101161

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ - (b)

**TOTAL COST OF EVENT:** \$ 224.46 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes      or       No

Conforms to Expense Reimbursement Policy # 3000-07:

Approved By:

Date: \_\_\_\_\_



Clifford St, Amherst, NS to Turner Drake & Partners

Drive 196 km, 2 hr 2 min

### Clifford St

Get on Trans-Canada Hwy/NS-104 E in Nappan from Glooscap Trail/Nova Scotia Trunk 2 S

- 1. Head southwest on Clifford St toward Melrose St 2.00 km (2.94 km)
- 2. Turn left onto Melrose St 0.50 km
- 3. Turn right onto Spring St 1.10 km
- 4. Turn left onto Albion St/Glooscap Trail/Nova Scotia Trunk 2 S 600 m
- Continue to follow Glooscap Trail/Nova Scotia Trunk 2 S** 2.64 km
- 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax 5.50 km

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Woodland Ave/NS-118 in Dartmouth

- 6. Merge onto Trans-Canada Hwy/NS-104 E 1.10 km (1.77 mi) (186 km/h)
- 7. Use the right lane to take exit 15 for NS-102 toward Halifax/Truro 96.1 km
- 8. Continue onto NS-102 S 1.3 km
- 9. Keep left at the fork to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax 74.1 km
- 10. Keep left to continue on Woodland Ave/NS-118, follow signs for MacDonald Bridge/Downtown/Dartmouth 14.0 km

Continue on Woodland Ave/NS-118. Take Angus L. Macdonald Bridge to North St in Halifax

- 10. Keep left to continue on Woodland Ave/NS-118, follow signs for MacDonald Bridge/Downtown/Dartmouth 10.0 km (6.2 km/h)
- 11. Turn right onto North St 2.1 km