

JASON MACDONALD, CAO – TRAVEL CLAIM SUMMARY	
AMA Conference – Oak Island– June 15-17, 2022	
Travel Claim	\$283.26
Accommodations	\$256.50
Registration	\$361.75

TOWN OF AMHERST TRAVEL EXPENSE CLAIM

** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Jason MacDonald

DEPARTMENT: Executive Office

DATES: June 15-17, 2022

PURPOSE OF EXPENSE: AMA Spring Conference

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0.5113	Total
		June 15/22	June 16/22	June 17/22				
Transportation		Oak Island 255		Amherst 255				
Destination								
Mileage (Kms)								
Total Mileage		\$ 130.38	\$ -	\$ 130.38	\$ -	\$ -	\$ 260.76	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ 4.00	\$ -	\$ 4.00	\$ -	\$ -	\$ 8.00	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 12.00	\$ -	\$ 12.00	\$ -	\$ -		
Lunch	No	\$ 17.00	\$ -	\$ 17.00	\$ -	\$ -		
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -		
Total Meals		\$ 43.00	\$ 12.00	\$ 29.00	\$ -	\$ -	\$ 84.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ (69.50)	\$ -	\$ -	\$ -	\$ (69.50)	
	Description	Extra event fee						
TOTAL EXPENSES PAID BY CLAIMANT							\$ 283.26	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 283.26 (a)	

SAP CODING:

G/L 6030
 Cost Center EXEC
 Work Order 1000003668
 Vendor Number 101161

19-17635

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations	Town Credit Card	Kim Jones	\$ 356.50
Event Registration Fee	Town Credit Card	Natalie LeBlanc	\$ 431.25
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ 787.75 (b)

TOTAL COST OF EVENT:

\$ 1,071.01 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes or No

Confirms to Expense Reimbursement Policy # 3000-07:

mm

Approved By:

Date: _____



Amherst, Nova Scotia to Oak Island, Nova Scotia
B0J 3M0

Drive 255 km, 2 hr 44 min

Amherst This route has tolls.

Nova Scotia This route has restricted usage or private roads.

Get on Trans-Canada Hwy/NS-104 E in Nappan from
Industrial Park Dr and Nova Scotia Trunk 2 S

4 min (2.7 km)

- ↑ 1. Head south on Anson Ave toward Chandler Rd
600 m
- ↑ 2. Continue onto Industrial Park Dr
950 m
- ↷ 3. Turn right onto Nova Scotia Trunk 2 S
850 m
- ↶ 4. Turn left onto the TC/NS-104 E ramp to
Springhill/Truro/Halifax
300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to
Bedford. Take exit 3 from NS-102 S

1 hr 46 min (185 km)

- ↶ 5. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road
96.8 km
- ↷ 6. Take exit 15 for NS-102 toward Halifax/Truro
850 m
- ↶ 7. Continue onto NS-102 S
74.2 km
- ↶ 8. Keep right at the fork to stay on NS-102 S, follow
signs for NS-101/NS-
103/Halifax/Bedford/Sackville
12.8 km
- ↷ 9. Take exit 3 for NS-213 toward Nova Scotia Trunk
2/Hammonds Plains Rd/Bedford
350 m
- ↶ 10. Keep left at the fork, follow signs for Atlantic
Acres/Business Park/Hammonds Plains
Road/Nova Scotia 103/Nova Scotia 213
70 m

Get on NS-103 W in Upper Tantallon

16 min (15.5 km)

6/21/22, 2:49 PM

Amherst, Nova Scotia to Oak Island, Nova Scotia B0J 3M0 - Google Maps

- ↶ 11. Turn left onto Hammonds Plains Rd/NS-213 W
15.1 km
- ⬆ 12. Use the right lane to merge onto NS-103 W via
the ramp to Hubbards/Yarmouth
350 m

Follow NS-103 W to NS-12 S in Chester Basin. Take exit 9
from NS-103 W

- ⬆ 13. Merge onto NS-103 W
24 min (41.3 km)
- ↷ 14. Take exit 9 toward NS-12 S
40.8 km
- ↷ 14. Take exit 9 toward NS-12 S
550 m

Take Nova Scotia Trunk 3 W to Oak Island Dr in Western
Shore

- ↶ 15. Turn left onto NS-12 S
13 min (10.6 km)
- ↶ 15. Turn left onto NS-12 S
1.2 km
- ↷ 16. Keep right to continue toward Nova Scotia Trunk
3 W
79 m
- ↷ 17. Slight right onto Nova Scotia Trunk 3 W
7.0 km
- ↶ 18. Turn left onto Crandall Rd/Harold Rd
25 m
- ↷ 19. Turn right onto Crandall Rd
1.3 km
- ⬆ 20. Continue onto Oak Island Dr
⚠ Restricted usage road
1.0 km

Oak Island
Nova Scotia B0J 3M0

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Jason Mac Donald

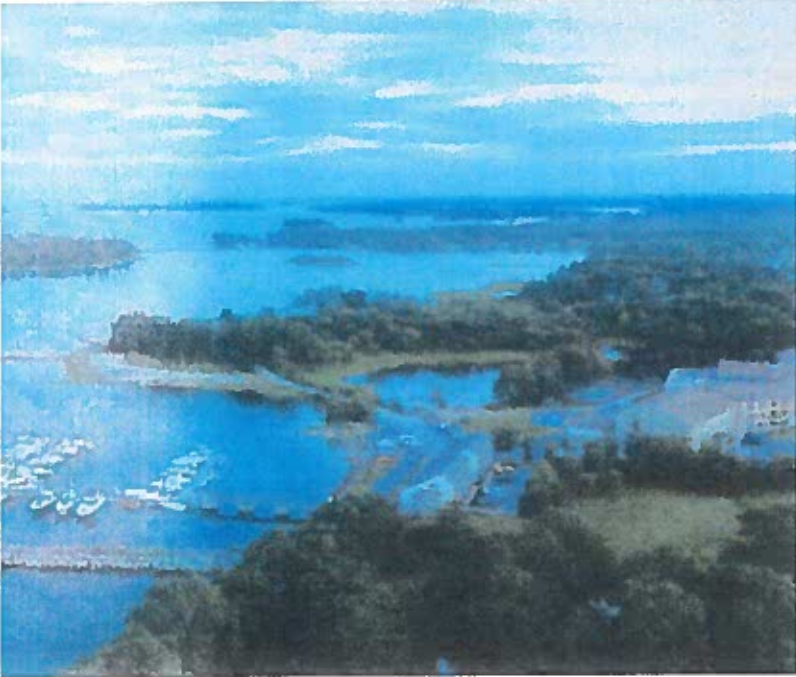
Cindy Brown

From: reservations@oakislandresort.ca
Sent: April 14, 2022 1:55 PM
To: Cindy Brown
Subject: Oak Island Resort - Reservation Confirmation

OAK ISLAND

Resort & Conference Centre

[ABOUT US](#) [GALLERY](#) [DINING](#) [MEETINGS](#) [ACTIVITIES](#) [CONTACT US](#)



RESERVATION CONFIRMATION

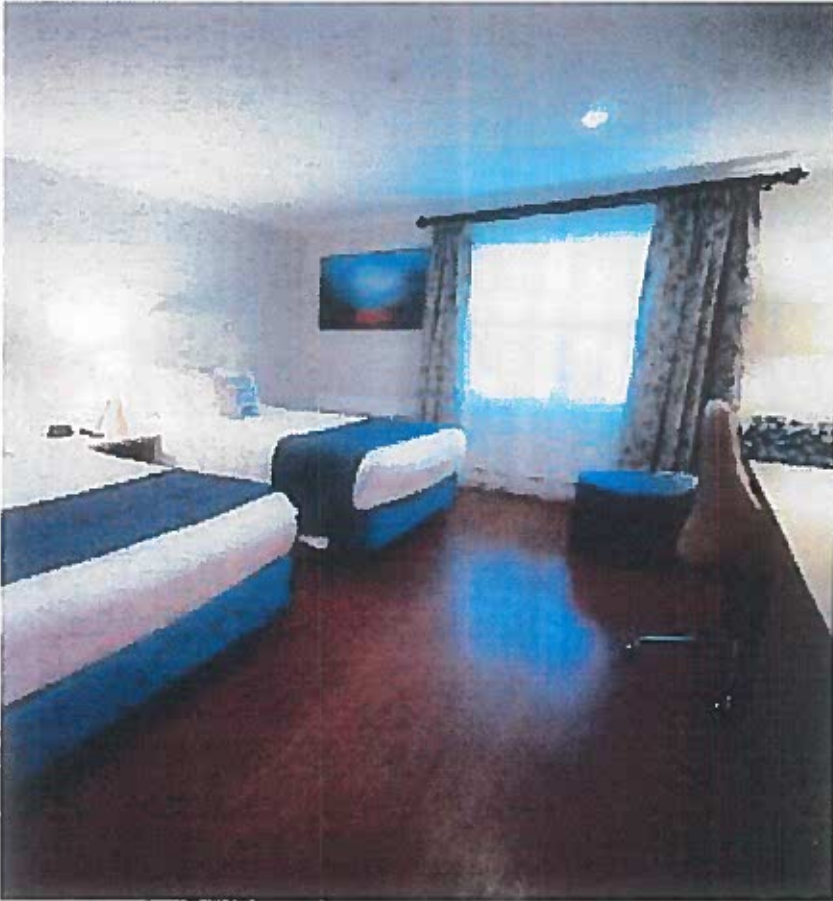
& Conference Centre on the shores of the Atlantic Ocean with salty breezes and life-changing views in Nova Scotia!

ervation information. If you have any questions or concerns regarding the reservation then please contact us at your earliest
is@oakislandresort.ca.

MacDonald
, 2022
, 2022
4, 2022

of Guest(s): 1 Adult(s)
0 Children
Guaranteed By: Visa
Total Charges: \$310.00
Total Taxes: \$46.50
Grand Total: \$356.50

Land View 2 Queen Beds - 1 Accommodation(s)



Relax and unwind in the beauty and comfort that our re
This guest room has two new queen beds with fresh cris
[Learn More](#)

Amans - Association Of Municip
Wednesday, 06/15/2022 for 2 night(s): \$310.00*

of applicable 15% HST.

Need to cancel? Just let us know 24 hours prior to arrival (3pm
AST) to avoid a Cancellation Penalty of one night's room and tax.



[Print This Page](#)

Your Order

Quantity	Item	Unit	Price
1	2022 Spring Conference - June 15 - 17, 2022	CAD 500.25	500.25
Total		CAD	500.25

This order is now complete. Transaction approved!

Here is your receipt:

===== TRANSACTION RECORD =====

CivicInfo BC
203-4475 Viewmont Avenue
Victoria, BC V8Z 6L8
Canada
www.civicinfo.bc.ca

TYPE: Purchase

ACCT: Visa \$ 500.25 CAD

CARD NUMBER : #####3552
DATE/TIME : 22 Apr 22 09:53:35
REFERENCE # : 001 547986 M
AUTHOR. # : 081631
TRANS. REF. : AMANS-8727

Approved - Thank You 000

Please retain this copy for your records.

Cardholder will pay above amount to card issuer pursuant to cardholder agreement.

Jason MacDondd

COBEQUID PASS TOLL PLAZA
209 Cobequid Pass
GREAT VILLAGE, N.S. B0M 1L0
902-668-2211 or
Toll Free 1-877-727-7104
www.cobequidpass.com

Class 02
Price CDN \$4.00

TOTAL CDN \$4.00
CASH CDN \$4.00

AMHERST
17/06/2022 11:52:43 566199 1
COB-LA01
9731

COBEQUID PASS TOLL PLAZA
209 Cobequid Pass
GREAT VILLAGE, N.S. B0M 1L0
902-668-2211 or
Toll Free 1-877-727-7104
www.cobequidpass.com

Class 02
Price CDN \$4.00

TOTAL CDN \$4.00
CASH CDN \$4.00

TRURO
15/06/2022 10:53:22 30563 1
T05