

<b>JASON MACDONALD, CAO – TRAVEL CLAIM SUMMARY</b>	
Meeting with Cumberland County CAO- Port Howe – July 13, 2022	
Travel Claim	\$43.05
Accommodations	
Registration	

**TOWN OF AMHERST  
TRAVEL EXPENSE CLAIM**

\*\* Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: JASON MACDONALD  
 DEPARTMENT: CAO  
 DATES: 13-Jul-22  
 PURPOSE OF EXPENSE: MEETING WITH CAO OF CUMBERLAND COUNTY

**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates					Mileage /Km \$0 5113	Total
		13-Jul-22	13-Jul-22					
<b>Transportation</b>								
Destination		PORT HOWE	AMHERST					
Mileage (Kms)		42.1	42.1					
Total Mileage		\$ 21.53	\$ 21.53	\$ -	\$ -	\$ -	\$ 43.05	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>								
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>							\$ 43.05	
Less Travel Advance							\$ -	
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>							\$ 43.05 (a)	

**SAP CODING:**

G/L 6030  
 Cost Center EXEC  
 Work Order 1000002944  
 Vendor Number 101161

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
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Accommodations  
 Event Registration Fee  
 Airfare  
 Other \_\_\_\_\_

**TOTAL EXPENSES PAID BY TOWN** \$ - (b)

**TOTAL COST OF EVENT:** \$ 43.05 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):  
 Yes or  No

Conforms to Expense Reimbursement Policy # 3000-07:

Approved By:   
 Date: July 21/22



# Amherst, Nova Scotia to Port Howe, Nova Scotia B0K 1K0 Drive 42.1 km, 32 min

Amherst  
Nova Scotia

- ↑ 1. Head south on Anson Ave toward Chandler Rd  
600 m
- ↑ 2. Continue onto Industrial Park Dr  
950 m
- ↑ 3. Continue onto Robert Angus Dr  
2.1 km
- ↑ 4. Continue onto John Black Rd  
3.3 km
- ↪ 5. Turn right onto Sunrise Trail/Nova Scotia Trunk 6 E/NS-6 E (signs for Pugwash/Pictou)  
  - 📍 Continue to follow Nova Scotia Trunk 6 E/NS-6 E  
35.2 km

Port Howe  
Nova Scotia B0K 1K0

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.