

JASON MACDONALD, CAO – TRAVEL CLAIM SUMMARY	
Meet with Municipal Advisor - Dartmouth – October 28, 2022	
Travel Claim	\$240.36
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Jason MacDonald
 DEPARTMENT: Executive Office
 DATES: 28-Oct-22
 PURPOSE OF EXPENSE: Meet with Municipal Advisor

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0.5113	Total
		Oct 28/22	Oct 28/22					
Transportation								
Destination		Dartmouth	Amherst					
Mileage (Kms)		193	193					
Total Mileage		\$ 98.68	\$ 98.68	\$ -	\$ -	\$ -	\$ 197.36	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No		\$ -		\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 12.00			\$ -	\$ -		
Lunch	No	\$ 17.00	\$ -		\$ -	\$ -		
Dinner	No	\$ 26.00			\$ -	\$ -		
Total Meals		\$ 43.00	\$ -	\$ -	\$ -	\$ -	\$ 43.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
TOTAL EXPENSES PAID BY CLAIMANT							\$ 240.36	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 240.36 (a)	

SAP CODING:
 G/L 6030
 Cost Center EXEC
 Work Order 1000002944
 Vendor Number 101161

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
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Accommodations
 Event Registration Fee
 Airfare
 Other

TOTAL EXPENSES PAID BY TOWN \$ - (b)

TOTAL COST OF EVENT: \$ 240.36 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes or No

Conforms to Expense Reimbursement Policy # 3000-07:

Approved By:

Date: 11/23/22



Amherst, Nova Scotia to 300 Prince Albert Rd,
Dartmouth, NS B2Y 4J2

Drive 193 km, 1 hr 57 min

Amherst
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from Nova
Scotia Trunk 2 S

7 min (3.9 km)



- ↑ 1. Head west on Havelock St toward Victoria St
E/NS-6 E 4 m
- ↶ 2. Turn left onto Glooscap Trail/Victoria St E/Nova
Scotia Trunk 2 S/NS-6 W 130 m
- ↶ 3. Turn left onto Nova Scotia Trunk 2 S 350 m
- ↷ 4. Turn right onto Glooscap Trail/Nova Scotia Trunk
2 S 3.0 km
- ↗ 5. Turn left onto the TC/NS-104 E ramp to
Springhill/Truro/Halifax 300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to
Grahams Grove/Nova Scotia Trunk 7 W in Dartmouth. Take
exit 6A from NS-111 S

1 hr 53 min (188 km)

- ↗ 6. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road 96.8 km
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro 850 m
- ↗ 8. Continue onto NS-102 S 74.1 km
- ↶ 9. Keep left at the fork to continue on NS-118, follow
signs for NS-107/NS-111/Dartmouth/Halifax 14.6 km
- ↷ 10. Take exit 11 to merge onto NS-111 S toward
Nova Scotia Trunk 7/NS-322/Eastern
Shore/Eastern Passage 1.8 km
- ↷ 11. Take exit 6A for NS-7 W toward Prince Albert Rd 350 m

← 12. Use the right lane to turn left onto Grahams
Grove/Nova Scotia Trunk 7 W

-  Continue to follow Nova Scotia Trunk 7 W
-  Destination will be on the right

50 sec (450 m)

300 Prince Albert Rd
Dartmouth, NS B2Y 4J2