

JASON MACDONALD, CAO - Travel Claim	
Meeting with United Way – Halifax, NS – August 30, 2024	
Travel Claim	\$283.52
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

2024/25

** Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance



CLAIMANT: Jason MacDonald, CAO
 DEPARTMENT: Executive Office
 DATES: 30-Aug-24
 PURPOSE OF EXPENSE: Meeting with the United Way

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km	Total
		Aug 30/24	Aug 30/24					
Transportation								
Destination		Halifax	Amherst					
Mileage (Kms)		200	200				\$0.5838	
Total Mileage		\$ 116.76	\$ 116.76	\$ -	\$ -	\$ -	\$ 233.52	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 15.00						
Lunch	No	\$ 20.00	\$ 20.00	\$ -	\$ -	\$ -		
Dinner	No	\$ 30.00	\$ 30.00	\$ -	\$ -	\$ -		
Total Meals		\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 50.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
TOTAL EXPENSES PAID BY CLAIMANT							\$ 283.52	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 283.52 (a)	

SAP CODING:
 G/L: 6030
 Cost Center: EXEC
 Work Order: 1-2944
 Vendor Number: 101161

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (Incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT: \$ 283.52 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):
Yes or No

Approved By Signing Authority:

Conforms to Expense Reimbursement Policy # 3000-07: Yes

Date: Sep-5, 2024



Amherst, Nova Scotia to TD Centre, 1809 Barrington St, Halifax, NS B3J 3K8 Drive 200 km, 2 hr 6 min

Amherst
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E

- 5 min (3.6 km)
- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
- 4 m
- ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W
 Continue to follow NS-6 W
- 2.9 km
- ↗ 3. Turn left to merge onto Trans-Canada Hwy/NS-104 E toward Springhill/Truro/Halifax
- 650 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Woodland Ave/NS-118 in Dartmouth

- 1 hr 45 min (190 km)
- ↗ 4. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road
- 100 km
- ↘ 5. Take exit 15 for NS-102 toward Halifax/Truro
- 850 m
- ↗ 6. Continue onto NS-102 S
- 74.1 km
- ↶ 7. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax
- 14.6 km

Continue on Woodland Ave/NS-118. Take Victoria Rd/Victoria Rd Ext/NS-322 S, Angus L. Macdonald Bridge, Barrington St and Brunswick St to Barrington St in Halifax

- 13 min (6.8 km)
- ↶ 8. Keep left to continue on Woodland Ave/NS-118, follow signs for MacDonald Brg/Downtown/Dartmouth
- 2.1 km
- ↶ 9. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322 S
- 600 m
- ↘ 10. Turn right onto Nantucket Ave
- 500 m

- ↑ 11. Continue onto Angus L. Macdonald Bridge
⚠ Toll road
1.6 km
- ↗ 12. Turn right onto the ramp to Barrington Street
⚠ Toll road
21 m
- ↘ 13. Sharp right onto North St
110 m
- ↗ 14. Slight right toward Barrington St
67 m
- ↗ 15. Merge onto Barrington St
750 m
- ↘ 16. Turn right onto Nora Bernard St
90 m
- ↙ 17. Turn left at the 1st cross street onto Brunswick St
650 m
- ↙ 18. Turn left onto Duke St
230 m
- ↘ 19. Turn right onto Barrington St
📍 Destination will be on the left
71 m

TD Centre

1809 Barrington St, Halifax, NS B3J 3K8